Real Time Provider Registration Process

Providers must complete a Trading Partner Agreement (TPA) and Provider Authorization prior to submitting real time eligibility (270) and claim status (276) transactions. To register your NPI with Blue Cross Blue Shield's EDI department, follow these steps:

TPA not completed:

Providers that have **not** previously completed a TPA must:

1. Obtain the submitter ID assigned to your real time clearinghouse or service bureau.
2. Contact the EDI Helpdesk for assignment of a User ID and password.
    - Email EDISupport@bcbsm.com. Include Realtime Eligibility in the subject line.
    - Supply this information:
        - Business/office name/provider name
        - Contact name
        - Telephone number
        - Email address
        - Mailing address
        - NPI
        - Tax ID
        - Real Time Eligibility Submitter ID
3. A User ID and password will be provided within 5 business days.
4. Complete the Trading Partner Agreement and Provider Authorization on our website.
    - Visit bcbsm.com/providers
    - Click *Help*
    - Scroll to *Provider online tools*
    - Click *How do I sign up for Electronic Data Interchange?*
    - Click *Trading Partner Agreements*
    - Click *Complete a Trading Partner Agreement*
        - Enter the User ID and Password to login
5. Once the TPA is submitted, providers must complete the Provider Authorization online form to register their NPI. **Do not** complete the Trading Partner ID/ERA 835 column. This information is not applicable for real time transactions.

TPA already completed:

Providers that use different submitter IDs for claims and real time transactions must update their Provider Authorization to include both IDs:

- ✓ Complete the Provider Authorization form online following the navigation outlined in #4 above.
- ✓ Log on using the same ID and password previously issued when setting up for claims.
- ✓ For questions or to obtain a new User ID and password, email EDISupport@bcbsm.com. Your email must include the same information noted in #2.

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